

Employment Application

APPLICATION DATE:		DATE AVAILABLE FOR WORK:	
APPLICANT INFORMATION			
Last Name:		First Name:	
Street Address:			
City:		State:	Zip:
Birthdate:		E-mail Address:	
Home Phone Number:		Mobile Phone Number:	
Do you possess a valid Maine Driver's License? YES <input type="checkbox"/> NO <input type="checkbox"/>		Do you have a reliable means of transportation? YES <input type="checkbox"/> NO <input type="checkbox"/>	
You will be required to regularly attend work and may be required to perform physically demanding tasks. Do you have any mental or physical health conditions that may limit your ability to regularly attend work or perform certain types of tasks? YES <input type="checkbox"/> NO <input type="checkbox"/>		If yes, explain:	
EDUCATION			
High School:		Address:	
From: To:	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>		
College/ University:		Address:	
From: To:	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Program/ Major:	
Other:		Address:	
From: To:	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Program/Major:	
PREVIOUS EMPLOYMENT			
Company:		Phone:	
Address:		Supervisor:	
Job Title:		Employed From:	To:
Responsibilities:			
Reason for Leaving:			
<input type="checkbox"/> May we contact?			
Company:		Phone:	
Address:		Supervisor:	
Job Title:		Employed From:	To:

Responsibilities:		
Reason for Leaving:		
<input type="checkbox"/> May we contact?		
Company:		Phone:
Address:		Supervisor
Job Title:		Employed From: To:
Responsibilities:		
Reason for Leaving:		
<input type="checkbox"/> May we contact?		

PROFESSIONAL REFERENCES

Full Name:	Relationship:
Company:	Phone:
Address:	
Full Name:	Relationship:
Company:	Phone:
Address:	

Please use the space below to describe any additional qualifications you may have:

PRIVACY STATEMENT

The information collected in this application form will be used by Towle's Hardware & Lumber Company. Towle's Hardware & Lumber Company will take reasonable and appropriate steps to protect the information you provide against unauthorized access, collection, use, disclosure, modification or disposal. If you are not a successful applicant, then your application and any attachments will be kept on file for 60 days after which it will be destroyed.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge and I understand that false or misleading information in my application or interview may disqualify me from employment or result in my dismissal.

I hereby authorize Towle's Hardware & Lumber Company to contact any of the above-named employers, institutions and persons.

Signature:

Date: